



**State of North Carolina**  
**ALCOHOLIC BEVERAGE CONTROL COMMISSION**

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**TO ALL ABC BOARDS**  
**PUBLIC NOTICE ACT**

Recently, there have been several inquiries by citizens for information regarding your employees and their salaries. Pursuant to G.S. 18B-101, a local ABC board is an independent political subdivision of the State. To fall under the State “public records” act, one must be an agency of North Carolina government or one of its subdivisions which includes “political subdivisions of government.” This subjects all local boards to the “public records” act.

There are several exceptions to the “public records” disclosure act; however, employees and their salaries do not seem to be included and must be disclosed upon proper request.

Please find below G.S. 132-1 for any future reference:

- (a) “Public record” or “public records” shall mean all documents, papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, regardless of physical

form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions shall mean and include every public office, public officer or official (State or local, elected or appointed), institution, board, commission, bureau, council, department, authority or other unit of government of the State or of any county, unit, special district or other political subdivision of government.

(b) The public records and public information compiled by the agencies of North Carolina government or its subdivisions are the property of the people. Therefore, it is the policy of this State that the people may obtain copies of their public records and public information free or at minimal cost unless otherwise specifically provided by law. As used herein, “minimal cost” shall mean the actual cost of reproducing the public record or public information.

(1935, c. 265, s. 1; 1975, c. 787, s. 1; 1995, c. 388, s. 1.)

If you have any further questions, please contact Fred A. Gregory, Chief Counsel, at (919) 779-0700 ext. 229.