

NORTH CAROLINA ALCOHOLIC BEVERAGE CONTROL COMMISSION

ON-LINE PRE-MIXING REQUEST FORM INSTRUCTIONS:

- Access the Alcoholic beverage Control Commission website at abc.nc.gov
- Hover over the **Audit** tab near the top right corner of the Home page. On the drop down menu, click on the **“Premixing Request Form”**
- Enter your mixed beverage permit number. Make certain that you enter the full permit number including all zeros in the permit number and any letters before or after the number. Example: 00123456MB. **This is a required field.**
- If your permit is a temporary permit, check the box under the permit number marked “permit is a temporary permit”.
- Click on the “Find Business” button.
- On the next screen, click on the “Select” button next to your business name.
- Enter the name of the person making the request, the business phone number, and e-mail address in the appropriate fields at the top of the form. **These are required fields.** Enter the fax number (Optional)
- Complete the “Name of Drink” and “Serving Size per Drink” fields. **These are required fields.**
- Enter each of the drink’s “Wet Ingredients” and “Dry Ingredients” as applicable and the number of ounces of each ingredient in the appropriate fields. Be sure to list all brands and types of spirituous liquors used. When entering the amounts, only enter the number of ounces.
- Complete the “Brand/type of dispensing equipment” and/or the “Brand/type of storage equipment” fields as appropriate. **These are required fields.**
- When you have finished completing the form, click the “Done” button. If you would like to submit another recipe, click on the “Submit Another Request” link. Follow instructions above.

Pre-mixing rules NCAC.02S.0511 Pre-Mixing Drinks

(a) Except as provided in this Rule, neither a mixed beverage permittee nor his employee shall pre-mix mixed beverages or prepare any mixed beverage before receiving an order for the beverage from a customer.

(b) A mixed beverages permittee may pre-mix mixed beverages upon receiving Commission approval provided the following conditions are complied with:

(1) No spirituous liquor may be used in the pre-mixing of mixed beverages except spirituous liquor on which the mixed beverages charge imposed by G.S. 18B-804(b)(8) has been paid. All spirituous liquor used for pre-mixing of mixed beverages shall be dispensed into the approved pre-mixing system from a container to which a mixed beverages tax stamp is affixed;

(2) All pre-mixing shall be done pursuant to a recipe that has been approved by the Commission. That recipe shall state the exact percentage and type or types of spirituous liquors and other alcoholic beverages used in the mixture;

(3) Pre-mixing shall be limited to those approved recipes for which the permittee prepares and sells at least five gallons per week. The Commission shall withdraw its approval for pre-mixing of any recipe for which this minimum standard is not maintained;

(4) Only equipment and systems approved by the Commission shall be employed in the pre-mixing and dispensing of mixed beverage;

(5) A permittee that is authorized to pre-mix mixed beverages shall maintain at all times an accurate inventory reflecting withdrawals from his spirituous liquor stock for purposes of pre-mixing that specifies:

(A) the brand and container size of each item withdrawn;

(B) the date and time of withdrawal; and

(C) the date and time partially used containers are returned to storage.